

THE WHITEHEAD INTERNSHIP PROGRAM SUMMER 2025

Partner Deadline: January 26, 2025

Self-Design Deadline: March 21, 2025

The Whitehead Internship Program was created by a Haverford alumnus, in honor of John C. Whitehead '43, to encourage Haverford students who have *completed their freshman, sophomore or junior year* (rising sophomores, juniors and rising seniors), to engage in an 8-10 week summer work experience related to entrepreneurial endeavors, small business enterprise, venture capital or investment finance activities. The intent is to provide stipends for summer work experiences for which students might not otherwise receive the funding that their financial commitments require.

Each year the College secures partnerships specifically for this program. The College targets its efforts to develop internships with Haverford alumni and others interested in engaging bright motivated Haverford students.

Students may apply to, and seek funding for, internships with "College Partners" OR with other organizations as "Self-design Internships," to which they have applied or have secured, which relate to the focus of the Whitehead program.

In an effort to fund more students during their Haverford experience, students are only permitted to receive Whitehead Internship Program funds one time. (For example, students who received a Whitehead internship after their Sophomore year are not permitted to apply to the program a second time.)

Financial Information for both Partner and Self-Designed Interns

All full-time Whitehead Interns will receive a \$6000 stipend for an 8 – 10 week summer work experience. Whitehead Interns who will be working in-person in either NYC or San Francisco (partner or self-designed) may apply for additional housing funds online. All other area housing expense requests must first be submitted in writing to dadair@haverford.edu before being considered.

WHITEHEAD PARTNER APPLICANTS

TIMELINE and DATES – mark your calendar:

Required Whitehead Information Session (must attend one):

Register in Handshake to get the Zoom Link for virtual options:

Thursday, November 21, 2024, 7:00pm-7:45pm - virtual

Friday, December 6, 2024, 4:00pm-4:45pm - Stokes 301 Classroom

Tuesday, January 7, 2025, 12:00pm-12:45pm - virtual

Monday, December 16, 2024, 5:00pm:

Partner descriptions go live for students on Handshake.

Student application materials include a resume and statement of interest combined in one PDF bundle.

*****PLEASE NOTE:** *Specific employers/partners may also require an unofficial transcript*

Tip: we encourage all Whitehead applicants to have their resume reviewed by the CCPA.

Because of this increased volume, please submit your request no later than January 10.

Sunday, January 26, 11:59pm, 2025 Partner Application deadline

February 3 (approx.) – February 17, 2025

Partner interviews take place. There is no set requirement – partners will contact students directly and will interview by phone or Zoom.

Friday, February 21, 2025:

First day that internship offers may begin from partners.

Week of March 7, 2025:

Target date for all offers made/accepted from Whitehead partners and students.

WHITEHEAD APPLICATION REQUIREMENTS AND PROCEDURES

All steps must be completed by the January 26, 2025 deadline.

Review all Whitehead Partners and internship options through Handshake:

1. Go to the Handshake homepage and click on “Jobs”
2. Keyword Filter: “Whitehead Internship Program”
3. Use the official link to the Common Application Form and apply to each Partner Internship, separately, for which you wish to be considered.
4. Apply with these documents bundled into **one** PDF, in this order:
 - resume
 - one-to-two page double spaced statement of interest outlining your interests, related experience, your motivation for engaging in a business-related experience, and your anticipated career direction. **Tip: You only need to write one essay. This is not a unique essay for each partner.**
5. *****PLEASE NOTE: Specific employers/partners may also require an unofficial transcript**

WHITEHEAD SELF-DESIGN APPLICANTS

TIMELINE and DATES – mark your calendar:

Required Whitehead Information Session (must attend one)

Register in Handshake to get the Zoom Link:

Thursday, November 21, 2024, 7:00pm-7:45pm - virtual

Friday, December 6, 2024, 4:00pm-4:45pm - Stokes 301 Classroom

Tuesday, January 7, 2025, 12:00pm-12:45pm - virtual

Application Form: deadline Friday, March 21, 11:59pm

Use the official link to the Common Application Form and please be prepared to upload the following documents into **one** PDF bundle, in this order:

1. resume
2. one-to-two page double spaced statement of interest outlining your interests, related experience, and your motivation for engaging in this **specific** experience, and how this opportunity relates to career direction.
3. signed and dated letter or email from the sponsoring organization documenting that you have applied for this opportunity, and details about the organization and internship responsibilities. It must include start/end dates and hours per week. If you have any questions about this, please email dadair@haverford.edu

Past Self-Design Partners have included

- IPMD, Inc., San Mateo, CA.
- Capture6, Oakland, CA.
- TruBoard Partners, Mumbai, India
- Oberon Securities, New York, NY.
- Axonic Capital, New York, NY.