

**UCIC
EMPLOYEE INJURY REPORT
FAX: 800-706-9344 / PHONE: 800-641-6330**

*Date of Injury (day xx/xx/xx)	*Time of Injury	*Work Schedule on Date of Injury	
*Employer	*Employee Name	First	MI
*Employee Social Security Number	*Employee Date of Birth		
*Home Address	*City, State, Zip Code		
County	Home Phone		
Work Phone	Fax and/or E-mail Address (optional)		
*Job Title	Employee: <input type="checkbox"/> *Male <input type="checkbox"/> Single <input type="checkbox"/> *Female <input type="checkbox"/> Married		*State in which Employee was Hired
*Department	Number of Dependents:		
Status (Part-time, full-time, student, IC, Seasonal)	Hourly/Salary Wage, if known	*Date Hired	
Supervisor	Normal Work Schedule		
Work Location/Department (as defined by UCIC)			

*What was Employee doing when incident occurred?	
*What Happened?	
*What was the Injury or Illness?	
*What Object or Substance if any, directly harmed the employee?	
Witness Name and Phone Number:	
*Fatal Injury? <input type="checkbox"/> Yes (If Fatal) <input type="checkbox"/> No	*List Date of Death _____
Date of Disability (First day missed work) _____	
Return to Work Date _____	Full Pay for Date of Injury? <input type="checkbox"/> Yes <input type="checkbox"/> No
Was Safety Equipment Provided? <input type="checkbox"/> Yes <input type="checkbox"/> No	Was Safety Equipment Used? <input type="checkbox"/> Yes <input type="checkbox"/> No

*NATURE OF INJURY	
<input type="checkbox"/> Abrasion <input type="checkbox"/> Amputation <input type="checkbox"/> Bruise <input type="checkbox"/> Burn Chemical <input type="checkbox"/> Burn Thermal <input type="checkbox"/> Carpal Tunnel <input type="checkbox"/> Contusion <input type="checkbox"/> Cut / Laceration <input type="checkbox"/> Dermatitis <input type="checkbox"/> Dislocation	<input type="checkbox"/> Electrical Shock <input type="checkbox"/> Eye Injury <input type="checkbox"/> Fracture <input type="checkbox"/> Hernia <input type="checkbox"/> Infection <input type="checkbox"/> Infection <input type="checkbox"/> Irritation Joint or Muscle <input type="checkbox"/> Other: <input type="checkbox"/> Puncture Wound <input type="checkbox"/> Sprain / Strain

*BODY PART			
<input type="checkbox"/> Abdomen <input type="checkbox"/> Ankle <input type="checkbox"/> Arm <input type="checkbox"/> Back <input type="checkbox"/> Chest <input type="checkbox"/> Elbow <input type="checkbox"/> Finger <input type="checkbox"/> Foot <input type="checkbox"/> Forearm <input type="checkbox"/> Groin <input type="checkbox"/> Hand <input type="checkbox"/> Other:	L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> Upper <input type="checkbox"/> Middle <input type="checkbox"/> Lower <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/>	<input type="checkbox"/> Head / Face <input type="checkbox"/> Hip <input type="checkbox"/> Knee <input type="checkbox"/> Leg <input type="checkbox"/> Multiple: <input type="checkbox"/> Neck <input type="checkbox"/> Shoulder <input type="checkbox"/> Thigh <input type="checkbox"/> Thumb <input type="checkbox"/> Toe(s)	L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/> L <input type="checkbox"/> R <input type="checkbox"/>

TREATMENT	
<input type="checkbox"/> No Medical Treatment <input type="checkbox"/> Minor by Employee <input type="checkbox"/> Clinic / Hospital <input type="checkbox"/> Panel Physician	<input type="checkbox"/> Employee Physician <input type="checkbox"/> Emergency Care* <input type="checkbox"/> Hospitalized more than 24 hours*

NAME OF PHYSICIAN/MEDICAL CENTER, ETC.			
*Name of Physician/Facility or other medical professional providing care			
*Address			
*City	*State	*Zip Code	*Phone/Fax Number

REPORT OF INJURY		
Date and Time Employer Notified	To Whom	
*Name and title of Person Completing Report	*Phone Number/Fax Number	*Date Report Completed
Injured Employee Signature	Date	

***Equivalent information asked on OSHA forms (complete where applicable)**