| Classroom Style |  | Conference Style |  |
| :---: | :---: | :---: | :---: |
|  | Setup: <br> Tables w/ 2-3 chairs or student desks facing front <br> Best for: <br> Meetings or long lectures with handouts, note taking, or use of tools such notebook computers. |  | Setup: <br> Oval or Rectangular table surrounded by chairs. <br> Best for: <br> Intimate meetings of committee members or discussion groups. |
| U-Shape Style |  | Hollow Square Style |  |
|  | Setup: <br> Tables in "U" shape w/ chairs on outside. <br> Best for: <br> Events where focal point is in the center and/ or interaction between participants is encouraged. |  | Setup: <br> Tables in square shape w/ chairs on outside. <br> Best for: <br> Events where focal point is in the center and/ or interaction between participants is encouraged. |
| V-Shape Style |  | Banquet Style |  |
|  | Setup: <br> Tables w/ 2-3 chairs each set in "V" shaped rows. <br> Best for: <br> Arranging small groups within a larger group activity or creating an enclosed feeling for presenter and audience. |  | Setup: <br> Circular tables surrounded by 6-8 chairs. <br> Best for: <br> Informational type presentation with dialogue between presenter and audience. |
| Theater Style |  | Quaker Style |  |
|  | Setup: <br> Chairs lined up facing stage or front of room <br> Best for: <br> Performances or lectures for large audience with minimal need for note taking. |  | Setup: <br> Mirrored arrangement of chairs facing center. <br> Best for: <br> Quaker meetings. |

